Registration Process Kanekó:ta

- Meets with case worker
- Completes registration form
- Student signs consent form
- Case worker reviews student handbook with student

Student interseted in adult education

Visit to Kanek**ó:ta**

- All forms are submitted to teacher
- Student visits the center
- If student cannot meet with counsellor for evaluation immediately, student schedules an appointment for evaluation

- Student meets with Student Counsellor or teacher at scheduled time for evaluation
- (All docuemnts and recommendation submitted to RAEC for entry)
- Student and case worker will receive call for student to begin on specified date

Student is evaluated

Student seeks funding

- Student (and case worker) schedule an appointment at the CSU
- If student is not eligible for CSU measures, case worker explores other options such as:
- Emploi Quebec
- Provincial student loans
- Community funding

- Case worker and student arrive and student receives schedule
- Case worker reviews schedule, code of conduct, goals and objectives
- Have student sign ministry form and schedule and return to the teacher

On the first day

Regular follow up

- Case worker will receive weekly attendance report, by email
- Teacher will inform case worker of 3 consecutive absences to avoid automatic withdrawal from program
- Case worker will schedule regular follow up sessions with student for support
- Case worker will communicate with teacher by email, as needed